



Japan-Bangladesh Chamber of Commerce and Industry

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E-mail: info@jbcci-bd.com, jbcci@citech-bd.com, Website: www.jbcci-bd.com

APPLICATION FORM FOR GENERAL MEMBERSHIP

The Board of Directors of JBCCI,

I/We request you to kindly enroll our firm/company/organization as a General Member of your esteemed Chamber of Commerce and Industry. For your record and reference, the particulars of our organization are given overleaf. A Bank Draft/ Pay Order/ Cheque No: dated for Tk.in favor of '**Japan-Bangladesh Chamber of Commerce and Industry**' is enclosed towards Entry Fee and Annual Membership Fee for the current year. I / We undertake to abide by the rules and regulations of the Chamber and to promote its objectives.

Yours faithfully,

Membership applied by:

Signature & Seal of the Applicant:

Name & Designation :

Address :

.....

Two References from JBCCI's current General Members.

Proposed by:

Signature & Seal :

Name & Designation :

Address :

.....

Seconded by:

Signature & Seal :

Name & Designation :

Address :

.....

FOR OFFICIAL USE

Date of Receipt of Application :

Date of Approval of Membership :

Date of Confirmation of Membership :

Payment by Bank Draft/ Pay order/ Cheque

No:.....

dated:.....for Tk.....

Money Receipt No....dated

TREASURER

SECRETARY GENERAL

PRESIDENT

PARTICULARS OF THE APPLICANT FOR GENERAL MEMBERSHIP OF JBCCI

1. **Name of the Firm (in block letters):**
2. **Address:**
3. **Nature of Business / Activities:**
4. **Status of the Firm:**
 - a. If Proprietorship, Name of the Proprietor:
 - b. If Partnership, Name of the Partners
Partnership Deed/Certificate of Registration : Photocopy duly signed by all the partners to be attached
 - c. If Limited Company/ Organization :
Copy of the Memorandum and Articles of Association : To be attached
duly signed by all the Subscribers : Photocopy to be attached
Certificate of Incorporation
- *5. Trades License** : Photocopy to be attached
- *6. TIN** : Photocopy to be attached
- *7. VAT Registration** : Photocopy to be attached
8. Bankers/Bank Solvency Certificate (original copy) : Current Certificate to be attached
9. Name & Nationality of the nominated Representative to the Chamber :
along with two copies of his/her passport-size photograph
10. Personal Details: NID for Bangladeshi or Passport, VISA, & BIDA :
Permission Letter for other Nationalities :
11. Name & Address of the major Business Partners in Japan / Bangladesh
(Documentary evidence of the business relationship has to be submitted)
 - a)
 - b)
 - c)

I do hereby solemnly affirm that I shall offer my services towards promoting mutual cooperation and help amongst the members of 'Japan-Bangladesh Chamber of Commerce and Industry'.

I hereby agree and affirm unconditionally that the Board of Directors of 'Japan Bangladesh Chamber of Commerce and Industry' shall have the full right to cancel our membership with the Chamber, if in their judgment our activities are found detrimental to the interest of the Chamber.

Signature and Seal of the Applicant

** Not applicable for all Japanese organizations in Bangladesh.*

Note: If the applicant is a liaison office, the permission of the Board of Investment and Bangladesh Bank are to be attached